



DEPARTMENT OF THE ARMY
WASHINGTON, D.C. 20310

HQDA Ltr 635-08-1

DAPE-MPE

8 December 2008

Expires 8 December 2010

SUBJECT: DA Form 7652, Physical Disability Evaluation System (PDES) Commander's Performance and Functional Statement

SEE DISTRIBUTION

1. **Purpose.** This letter prescribes use of electronic DA Form 7652, Physical Disability Evaluation System (PDES) Commander's Performance and Functional Statement, to obtain command and personnel information of Soldiers referred into the PDES under the duty-related process. This form will be incorporated into the next complete revision of AR 635-40.
2. **Proponent and exception authority.** The proponent of this Headquarters, Department of the Army (HQDA) Letter is the Deputy Chief of Staff, G-1. The proponent has the authority to approve exceptions to this letter that are consistent with controlling law and regulations. The proponent may delegate this approval authority, in writing, to a division chief within the proponent agency or its direct reporting unit or field operating agency, in the grade of colonel or the civilian equivalent. Activities may request a waiver to this letter by providing justification that includes a full analysis of the expected benefits and must include formal review by the activity's senior legal officer. All waiver requests will be endorsed by the commander or senior leader of the requesting activity and forwarded through their higher headquarters to the policy proponent. Refer to AR 25-30 for specific guidance.
3. **References.** Required and related publications and prescribed and referenced forms are listed in appendix A.
4. **Explanation of abbreviations and terms.** Abbreviations and special terms used in this HQDA Letter are listed in the glossary.
5. **Applicability.** This policy applies to Soldiers of the Active Army, the Army National Guard/Army National Guard of the United States, and the U.S. Army Reserve who are referred into the Physical Disability Evaluation System under the duty-related process. This policy is effective for two years from date of publication unless superseded by the publication of a complete revision (not a rapid action revision) of AR 635-40.

6. Background. To properly adjudicate cases, the Physical Evaluation Board (PEB) requires both performance and personnel information. This information is also needed to make certain administrative determinations that impact disability compensation and other benefits accorded to Soldiers who are separated or retired due to physical disability. Previously, this information was provided to the PEB by separate memorandum and certificate from the Soldier's unit commander and servicing personnel activity. Subsequent law and policy changes necessitated additional personnel information. To consolidate this information and reduce the number of separate documents, Fragmentary Order (FRAGO) 29 to Operation Order -7-55 (MEDCOM Implementation of the Army Medical Action Plan (AMAP) - USAMEDCOM) directed reformatting and presentation of this information as a HQDA form.

7. Policy.

a. The DA Form 7652 is required for all cases of Soldiers referred to the PEB under the duty-related process. Except as provided in subparagraphs *b* and *c* below, the Soldier's current unit commander is responsible for completion of the form. The unit commander should coordinate with the servicing personnel activity and the Soldier to complete Section II of the form.

b. When the case involves a Medical Corps (MC) officer with a clinical specialty area of concentration (AOC) and assigned to a clinical position, the officer's first line medical supervisor will complete Section III and Section IV. In Section IV, the first line medical supervisor will describe any additional duty limitations not otherwise addressed in Section III. The PEB must have a clear and specific description of how the MC officer's medical condition affects performance as a Soldier and more specifically as a physician. The Physical Evaluation Board Liaison Officer (PEBLO) will coordinate with the servicing personnel activity and the officer to complete Section II of the form.

c. When the case involves a Judge Advocate General Corps officer, Section III and Section IV will be completed by the officer's Staff Judge Advocate (SJA), Command Judge Advocate (CJA), or legal agency/section supervisor. The PEBLO will coordinate with the servicing personnel activity and the officer to complete Section II of the form.

DAPE–MPE

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Appendix A

References

Section I

Required Publications

AR 635–40

Physical Evaluation for Retention, Retirement, or Separation (Cited in paras 1 and 5.)

Section II

Related Publications

This section contains no entries.

Section III

Prescribed Forms

DA Form 7652

Physical Disability Evaluation System (PDES) Commander's Performance and Functional Statement (Available at www.apd.army.mil.)

Section IV

Referenced Forms

This section contains no entries.

Glossary

Section I Abbreviations

AMAP

Army Medical Action Plan

AOC

area of concentration

ARNG

Army National Guard

ARNGUS

Army National Guard of the United States

CJA

Command Judge Advocate

MC

Medical Corps

MEB

Medical Evaluation Board

PDES

Physical Disability Evaluation System

PEB

Physical Evaluation Board

PEBLO

Physical Evaluation Board Liaison Officer

SJA

Staff Judge Advocate

USAR

U.S. Army Reserve

DAPE-MPE

SUBJECT: DA Form 7652, Physical Disability Evaluation System (PDES) Commander's Performance and Functional Statement

Section II
Terms

Duty related process

The process of referral for physical disability evaluation that consists of a Medical Evaluation Board (MEB) to document the Soldier's medical status and a Physical Evaluation Board (PEB) to determine the Soldier's fitness. If determined unfit, the PEB further determines the Soldier's eligibility for disability benefits and type of disability disposition according to the provisions of Title 10, United States Code, Chapter 61.

Section III


Special Abbreviations and Terms

This section contains no entries.

By Order of the Secretary of the Army:

GEORGE W. CASEY, JR.
General, United States Army
Chief of Staff

Official:


JOYCE E. MORROW
Administrative Assistant to the
Secretary of the Army

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COMMANDERS

U.S. Army Materiel Command
U.S. Army Forces Command
U.S. Army Training and Doctrine Command
U.S. Army Central
U.S. Army, Europe and Seventh Army
U.S. Army North
U.S. Army South
U.S. Army Pacific
U.S. Army Special Operations Command
Military Surface Deployment and Distribution Command
U.S. Army Space and Missile Defense Command/Army Forces Strategic Command
Eighth Army
U.S. Army Test and Evaluation Command
U.S. Army Criminal Investigation Command
U.S. Army Installation Management Command
U.S. Army Intelligence and Security Command
U.S. Army Military District of Washington
U.S. Army Medical Command
U.S. Army Network Enterprise Technology Command/9th Signal Command (Army)
U.S. Army Acquisition Support Center
U.S. Army Corps of Engineers

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U.S. Army Reserve Command

U.S. Army Space and Missile Defense Command

Superintendent, U.S. Military Academy, West Point

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